

**Facilities Committee Meeting**  
**Central Office**  
**December 16, 2015 / 4:00pm**  
***Minutes***

I. OPENING PROCEDURES

A. Time- *Call to Order*

B. Attendance – B. Merkle, C. Gunkle, J. Melber, J. Grice, B. Hambly, T. Bergey, S. Knoll

II. APPROVAL OF MINUTES OF October 21, 2015

III. PRESENTATIONS / REPORTS

**Hopewell Elementary Project Report by D’huy Engineering, Inc.**

Please see attached report

IV. CURRENT BUSINESS

**Baseball Shed**

- Lower Milford Elementary plan: Basic maintenance will be required when building closes, do we want to keep open for community?
  - part time custodian required
  - retractable batting cage can be hung from ceiling in Lower Milford gym
  - gates to limit access to building
  - coaches would be able to enter building with access control.
- Cinder shed construction (24' x 60' lean-to structure): Placement of building (photo 1) and timing play a key role in this plan. T. Bergey will contact engineer to look into the feasibility of this project. – estimated cost of \$131,000.
- Demolition of existing shed.(photo 2 & 3) – estimated cost of \$50,000 - \$75,000.

**Projects**

- Middle School paving & concrete: project was deferred from 2015 due to bids coming in too high. D’huy will recommend optimum bidding time. Estimated cost \$75,000
- High School Glycol: addresses freezing and sizeable building loss, will be added to hot water only. Estimated cost \$59,475.00. Work will be completed spring to fall of 2016.
- Cinder shed – discussed above
- Ball shed demolition – discussed above
- Middle school softball field: completed. (photo 4 & 5) Safety concerns were brought to our attention about the old back stop and surrounding fence, upgrading was necessary. Total cost was approx. \$13,000, grounds crew performed all grading and infield set up.

**Facilities Committee Meeting  
December 16, 2015**

- Gym floors @ Intermediate School and Middle School: screening and recoat will be completed over the holiday break.

**HVAC update**

- Down two technicians, working on hiring new, in the meantime, HSA Mechanical has been contracted to be on site to correct HVAC issues at all buildings.
- We are also working on updating challenges with the Operating System

**New School Planning update**

- Outfitting and facilitating the move: inventory was taken from all buildings. Each classroom will have similar furniture but may be different room-to-room. Committee members would like to get an estimated cost of outfitting with all new furniture.
- Transportation planning: we are in the initial planning phase, reduction of 2 buses is feasible.

**Dr. Donahue's camera at the Middle School**

- Recommendation to add one at entrance, by the office area. (photo 6)

**Utility Purchases**

- Natural gas
  - locked in for basis and 40% of gas through November 2017 (June 2015)
  - basis began to rise – locked in at -.11 on basis through November 2018 (11/11/15)
  - Gas pricing historically low – closing out the purchase for 2017 and 2018 is anticipated.
  - Gas is trading at \$2.75 today for January 2016 – October 2018
- Electric
  - Provident Energy will be bidding 2017/2018 electric in January or February.
  - \$0.01 reduction from current pricing is expected.
  - total savings would be approximately \$50,000 over prior year.

**Budget**

- 5 year Capitol project projections (January agenda will include specific recommendations.)
  - Middle School roof
  - High School roof
  - High School auditorium

**VI. VISITORS' COMMENTS**

**VII. ADJOURNMENT**